

Council/Agency Meeting Held: _____		City Clerk's Signature _____
Deferred/Continued to: _____		
<input type="checkbox"/> Approved	<input type="checkbox"/> Conditionally Approved	<input type="checkbox"/> Denied
Council Meeting Date:	3/21/2005	Department ID Number: CS05-007

## CITY OF HUNTINGTON BEACH REQUEST FOR CITY COUNCIL ACTION

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**SUBMITTED BY:** *Penelope Culbreth Graft*  
PENELOPE CULBRETH-GRAFT, CITY ADMINISTRATOR

**PREPARED BY:** JIM B. ENGLE, DIRECTOR, COMMUNITY SERVICES  
PAUL EMERY, ACTING DIRECTOR, PUBLIC WORKS

**SUBJECT:** ACCEPT DONATED PIER PLAZA FLAGPOLE PROJECT

2005 MAR -9 4:04 PM  
CITY CLERK  
CITY OF  
HUNTINGTON BEACH CA

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

**Statement of Issue:** Three new flagpoles have been constructed at Pier Plaza by the American Legion and donated to the city. Staff recommends accepting the donation and project as complete.

**Funding Source:** N/A, donation from American Legion.

**Recommended Action:** Motion to:

Accept the Pier Plaza flagpole project as completed by the American Legion and donated to the City of Huntington Beach.

**Alternative Action(s):** Do not accept the donation of flagpoles.

(continued on next page)

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## REQUEST FOR ACTION

MEETING DATE: 3/21/2005

DEPARTMENT ID NUMBER:CS05-007

**Analysis:** On April 21, 2004, the Community Services Commission reviewed and approved a proposal by the American Legion to donate three flagpoles to the city for installation at Pier Plaza. At the time Pier Plaza was constructed, flagpoles were not included in the overall plan, but they are periodically needed or desired for city and veterans' events. The American Legion raised approximately \$15,000 in donations and provided construction plans including location as well as type of poles to be included in the plaza. City staff reviewed and approved said plans.

The improvements are now completed. Public Works staff worked closely with the American Legion's contractor and oversaw the actual construction of the project. City inspections have been made to insure proper installation. On November 15, 2004, City Council approved waiving permit fees for the Pier Plaza flagpole project because it is a donation made to the city for the enjoyment of the public.

The city accepts the responsibility of maintaining the flagpoles. American Legion has provided the initial set of flags, and the city will thereafter have the responsibility of replacing flags, as needed. Flags will be flown for any veteran's event. The city also has the option of flying flags for any city activity or event. The American Legion understands that the flags will not be flown routinely due to the prevailing winds damaging the flags and limited staff availability. Staff recommends accepting the American Legion donation of the Pier Plaza flagpole project as complete.

**Environmental Status:** N/A

**Attachment(s):**

City Clerk's Page Number	No.	Description
3	1.	Site picture

# **ATTACHMENT #1**

E-4.3



E-4.1